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LETTERHEAD INFORMATION

Sample Voluntary Donation Carnival Basket Collection

The Mickey Cox Elementary Parent Club will be sponsoring their annual School Carnival. Through the voluntary donations, classroom baskets are created and then auctioned off as part of our silent auction. The proceeds from this event go to support activities and items that are not covered by budget dollars provided by the state to Clovis Unified.

Families may participate in the creation of Carnival baskets by either the contribution of donated items for baskets or a monetary donation toward the creation of those baskets. Participation is voluntary and not mandatory.

Suggested items for donations to baskets: Theme of the carnival basket

- Item
- Item
- Item
- Item
- Item
- Item

Should you prefer to make a monetary donation, you can donate to Mickey Cox Elementary Parent Club designating your gift be used for Mrs. Frankfort classroom basket project.

It would be greatly appreciated if all donations were to your child's teacher no later than **date you would like to have donations by** (no later than Tuesday before Carnival) This will help us in having baskets ready for our School Carnival on October 5, 2018.

Please allow us to thank you in advance for your support. Your donations allow us to provide your child additional experiences which will enhance their education. Should you have any questions or concerns, please do not hesitate to contact us.

Respectfully yours,

Room parent name – Contact information